



Peninsula Metropolitan Park District

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"Today We Touch Tomorrow"

Request for Proposal Community Aquatic Center and Dedicated Senior Space Feasibility Studies

RFP No. 2022.001

Responses to RFP Questions

PenMet Parks received the following questions relating to the RFP.

1. We see the District is requesting professional services fees, but without clarity regarding the potential sites plus other unknowns, it can be challenging to set a fee for this scope of work. Would the District be open to switching this to a qualifications-based response?

A study and public outreach are deemed a personal service so an RFP with a cost proposal is appropriate for the District regarding this study.

2. We saw the anticipated start date of August 22nd, 2022. Could you provide additional insight into what time frame/schedule the District expects this work to take place?

The deadline for RFP submission has been extended to July 21, 2022. The District seeks the input of the firm(s) submitting for recommended schedule duration.

3. We noticed the question period got extended to today. When will you release your response to questions?

Questions/Answers will be published on the PenMet website.

4. On page 5, the RFP asks for "a proposed schedule for design, permitting, bidding, and construction." Does the District want a proposed schedule for this Feasibility Study, or an anticipated schedule of the project(s) proposed out of this Feasibility Study? If the language in the RFP is correct, and the District is asking for a proposed schedule for the full design and construction of the project(s), the schedule will be based on our best assumptions of the project which arises out of the study.

The intent of this RFP is to provide a study and public outreach as a personal service. All references to design have been stricken in Addendum No. 1. The schedule is intended to outline the duration, tasks, benchmarks and other major accomplishments for the study.

5. Do you anticipate the interviews being on Zoom or in person?

Interviews will be held via Zoom.

6. There is mention of a pre-submittal conference on page 5, but no mention of the date. Was there/will there be a pre-submittal conference?

All reference to a pre-submittal conference has been stricken in Addendum No. 1.

7. Does the District have a desired feasibility study completion date or a schedule?

The District seeks the input of the firm(s) submitting for recommended schedule duration.

8. Does the District have a target budget for this initial scope of work?

The District has budgeted \$105,000 for total project budget.

9. Is there and anticipated or desired number of public presentations?

It is anticipated that there will be both public and Board of Commissioners presentations. The District seeks the input of the firm(s) submitting for recommendation on amount and structure of presentations.

10. For the community engagement process, is there a desire for public polling/surveys?

It is important to the District to engage the public in process to determine priorities, the District seeks the input of the firm(s) submitting for recommended methods and approach.

11. The submittal instructions lists a Fee Proposal as a requirement. We believe this might be an error and not appropriate for design. Soliciting fee proposals as a part of selection for design services is not allowed by law in Washington state for any government agencies or for any publicly funded work.

A study and public outreach are deemed a personal service so an RFP with a cost proposal is appropriate for the District regarding this study. All references to design have been stricken in Addendum No. 1. The schedule is intended to outline the duration, tasks, benchmarks, and other major accomplishments for the study.

12. Do you have the estimated project value?

The District has budgeted \$105,000 for total project budget.

13. Do you know if there are any union requirements?

There are no known union requirements.

14. Given this proposal's short turnaround and a Federal holiday falling within that, is it possible to extend the due date?

The deadline for RFP submission has been extended to July 21, 2022.

15. We see the statement for a minimum of three sites, including the Peninsula Gardens Sites.
- Are there any other sites the District has in mind? If so, can you share addresses?
 - Is it a minimum of 3 sites total, or 3 for each aquatic's facility and senior facility for a total of 6?

Peninsula Garden is the only site the District has identified as a possible location, only three total sites.

16. Page 5, bullet 2 asks for 'A statement of project approach with a proposed schedule for design, permitting, bidding and construction.' Given that this project is just for the study portion of work, that request surprised us. Can you please confirm that is what you are seeking?

All references to design have been stricken in Addendum No. 1. The schedule is intended to outline the duration, tasks, benchmarks, and other major accomplishments for the study.