



PenMet Parks Community Recreation Center Steering Committee Application Form

Thank you for your interest in the PenMet Parks Community Recreation Center Steering Committee.

Your responses below will help us to best determine your eligibility.

It is the policy of the PenMet Parks to provide volunteer opportunities without regard to any individual's sex, race, color, religion, national origin, pregnancy, age, marital status, medical condition, or disability.

PERSONAL INFORMATION (Please print a complete response to each item)	Age Group:
	(15-24) (25-34) (35-44) (45-54) (55-64) (65-75) (75+)
First Name: Middle Initial: Last Name:	Primary phone:

A1: Please explain why the Steering Committee is of interest to you:

A2: Please describe what you hope to accomplish on the Steering Committee:

A3: Please list your recreational interests, hobbies, skills, or special knowledge you think would help if selected to the Steering Committee:

A4: Please give your status (student, worker, retired, homemaker): _____

B: Please list any organization(s) or group that you would represent directly or indirectly. Participating as an individual or a group and acceptable and welcomed:

Organization/Group	Relationship (If Appropriate)
1.	
2.	
3.	
4.	

C: Please list two references (who are not relatives) we may call on:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

D: How did you hear about volunteer opportunities with the PenMet Parks?

___ Word of mouth

___ Email

___ Newspaper: _____

___ Regular mail

___ Other publication: _____

___ Display/flier, location: _____

___ Internet

___ Other means: _____

Notice to applicant: Pursuant to the Washington Public Disclosure Act, this form constitutes a public record and is subject to public release upon request. Under RCW 42.17.310(1)(u), the residential addresses and telephone numbers of the volunteers may be redacted from any such disclosure.

To the best of my knowledge, the information herein is true and complete. I understand that falsification of this application is grounds for dismissal as a volunteer. Further, I give permission for an authorized representative of the District to conduct a state patrol criminal background check in accordance with RCW and to inquire of individuals about my ability to perform all aspects of the volunteer position for which I am being considered and I release PenMet Parks and those individuals/institutions that provide information from any liability that may arise from the provision of this information.

Volunteer Signature: _____ **Date:** ____/____/____

Email Address: _____

Please return this application to GAkramoff@PenMetParks.org or mail to PO Box 425, Gig Harbor, WA 98335 or drop off at PenMet Parks office, 5717 Wollochet Dr NW, Gig Harbor, WA 98335



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

Community Recreation Center

Steering Committee

Purpose: To provide input to the Design team on needs and design elements for The Community Recreation Center (CRC) project.

Description:

The Steering Committee, made up of diverse representation of the Community of the Greater Gig Harbor area, will be presented with the project details, goals, and preliminary design elements. This process will include information on project funding, timing, and regulations that impact the project. Once the committee is familiar with the project, there will be multiple meetings to discuss the project elements and give the design team input. The final session will be a report out by the Design Team to the Steering Committee on how their information was implemented within the design to include any elements that were left out. The presentation will consist of the reasons that design elements were dropped for the project if that occurs. Meetings will be approximately three weeks apart from early August through October.

The Steering Committee will elect a Chair and Vice-Chair to facilitate the meetings (not PenMet Staff or Commissioners). The Committee will provide updates to the Board of Commissioners and complete a final report (verbal) through the Chair and Vice-Chair. BRS Architects will lead the Steering Committee process with support from BLRB Architects staff, Parametrix staff, and PenMet staff.

Draft Schedule:

- July 21 - Introduction and approval of selection process
- July 22 to Aug 7 – Outreach to potential Committee members
- August 10 to August 14 – Sub Committee Review of Applications
- August 18 – Consideration and Approval of the Steering Committee
- August 19 to October 30 – Steering Committee Meetings
 - Meeting #1 – Project Introduction and Program Prioritization (Presentation, Q & A & Input)
 - Meeting #2 – Initial Findings and Option Evaluation on Design and Operation (Discussion)
 - Meeting #3 - Preliminary Concept Design and Operation Proforma Report Out (Discussion)
 - Meeting #4 – Final Concept Design and Operation Proforma Report Out (Presentation, Q & A & Final Input)



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- Meeting #5 – Neighborhood Meeting (Open House)
- To be determined – Thank you and Recognition

Note: There will be at least one, likely two meetings with the project neighbors on-site that are separate from this process.

Proposed Selection Process:

1. Review criteria
 - Diverse Representation
 - Availability
 - Other
2. Solicit possible Steering Committee Members
 - Commission Outreach Invitations (Board as a Whole)
 - Staff Outreach
 - General outreach
 - Facebook
 - Website
 - Contact Lists
3. Simple Application
 - Group to represent Primary and secondary
 - Statement of Interest
 - Contact information
4. Board Committee to review applications (recommend CRC Operations Committee)
5. Board of Commissioners seat the Steering Committee