



Peninsula Metropolitan Park District

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REGULAR MEETING MINUTES Tuesday, November 5, 2019, 7:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St., Gig Harbor, WA 98335)

Call to Order ___: ___

Commissioners Present:

Maryellen (Missy) Hill
Amanda Babich
Todd Iverson
Kurt Grimmer
Steve Nixon (On-Call)

Staff:

Glenn Akramoff
Eric Guenther
Ed Lewis
Aiden Krug
Elaine Sorensen
Stacie Snuffin

Citizens:

Bill Sehmel
Kendalyn Harris

REGULAR MEETING AGENDA:

ITEM 1 Approval of Agenda

Commissioner Babich made the motion to approve the agenda, seconded by Commissioner Grimmer. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments (three-minute time limit)

Kendalyn Harris presented a PEG Grant project for a new playground structure at Voyager Elementary school. In the process of creating an application for a PenMet grant for \$15,000.

ITEM 3 Presentations

3.a Legislative Funds

Legislative funds historically are used to fund various programs and projects throughout the district. Commissioners have \$5,000 each, Commissioner Babich moved to allocate her remaining \$2,500 funds to the recreation program. Commissioners acknowledged that Iverson used \$1214.65 of his funds to help make carnival booths for the Scarecrow Festival. Commissioner Hill will verify with legal that her offer to Kendalyn Harris for the play structure at Voyager Elementary is an appropriate way to spend her funds. Other Commissioners will revisit their funds at a later time.

3.b Proclamation on Employee Values

Commissioner Iverson made a motion to accept the proclamation on staff values, seconded by Commissioner Grimmer. The proclamation was approved 5-0.

3.c Executive Director Report

Executive Director Akramoff listed some items that he still wants to accomplish before a new E.D. relieves him of his duties. This included information gathering, providing a formal report given to the Board about what he has accomplished while being PenMet's Interim Executive Director, the policy update process, a schedule for the commissioner to refer to in the 2020 calendar, finishing up real estate projects that were started, and continuing employee development. Commissioner Babich made the motion to reopen item 3.C on the Agenda, seconded by Commissioner Grimmer, the motion passed with a 5-0 vote. Commissioner Iverson made a motion that allows the Executive Director to move forward with PEG Grants under \$2,000, seconded by Commissioner Grimmer, the motion passed with a 5-0 vote.

3.d Financial Report

No financial report

3.e President's Report

The Board of Commissioners recognized Kelly Darling for her extraordinary commitment to providing creative and diverse camps, classes, and events to our customers.

ITEM 4 Consent Agenda

4.a Approval of Meeting Minutes

10-1-19 Study Session and Regular

10-15-19 Study Session and Regular

4.b Approval of Vouchers

- \$25,474.34 Reference number: V2019 535-V2019 552
- \$78,627.16 Reference number: V2019 553-V2019 577
- \$11,709.96 Reference Number: V2019 578-V2019 583

ITEM 5 Old Business

5.a 1st Public Hearing and Levy Rate approval

Commissioner Hill opened the 1st public hearing of the 2020 annual budget at 7:26. Commissioner Babich made a motion to approve R2019-016 Peninsula Metropolitan Parks District annual budget adoption, Commissioner Hill seconded. Commissioner Grimmer made a motion to keep the recreational fees consistent with what they currently are. The Commissioners voted in favor of not reducing the current recreation fees with a 3-2 vote.

5.b KCDA Membership

Eric Guenther discussed the benefits of joining the Kitsap County Directors Association. Commissioner Iverson made the motion to pass R2019-018, seconded by Commissioner Babich, the motion passed with a 5-0 vote.

5.c Hales Pass Roof Contract (KCDA)

Commissioner Iverson made a motion to pass R2019-019, seconded by Commissioner Babich, the motion passed with a 5-0 vote.

5.d SHP Field Lighting Bid Approval

Commissioner Iverson made a motion to pass R2019-021 for construction services from MD Electric. Seconded by Commissioner Grimmer, the motion passed with a 5-0 vote.

ITEM 6 Comments by Board

No comments

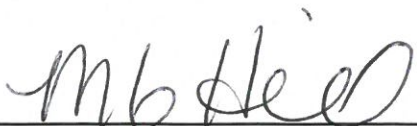
ITEM 7 Next Board Meetings: Tues. November 19th, 2019 (Study and Regular) at City Hall location

ITEM 8 Executive Session: Consider the Qualifications of an Employee and Real Estate [RCW 42.30.110] (In 7:43, Out 7:57) Commissioner Babich made the motion that the Board approves the Executive Director employment agreement for Douglas W. Nelson and substantially the form attached that authorizes the Board President to negotiate any remaining terms and execute the agreement. Seconded by Commissioner Grimmer, the motion passed with a 5-0 vote. Moved to reopened Item 3. C.

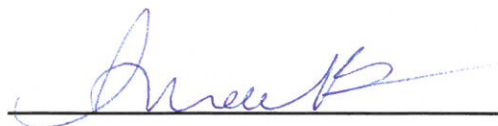
ITEM 9 Adjournment

Commissioner Hill adjourned the meeting at 8:00 pm

APPROVED BY THE BOARD ON: 12/3/19



President



Clerk

Submitted by: *Aiden Krug*