



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
www.penmetparks.org

## STUDY SESSION MINUTES

Tuesday, October 1st, 2019, 6:15 pm

Gig Harbor Civic Center Community Rooms A/B (3510 Grandview St., Gig Harbor, WA 98335)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:15 pm.

### **Commissioners Present:**

Maryellen (Missy) Hill  
Amanda Babich  
Steve Nixon  
Kurt Grimmer  
Todd Iverson

### **Staff:**

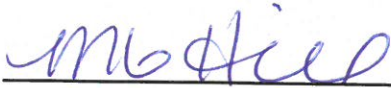
Glenn Akramoff  
Eric Guenther  
Chuck Cuzzetto  
Elaine Sorensen  
Michael Schick  
Ron Martinez  
Ed Lewis  
Kelly Darling  
Aiden Krug

**ITEM 1 Approval of Agenda:** Commissioner Grimmer made a motion to approve the agenda, Commissioner Nixon seconded; the motion was approved with a 5-0 vote.


### **ITEM 2.a Staff Report: 2020 New Budget Process**

Executive Director Akramoff introduced the new budget process. The budget process is created to improve transparency, both to the board and to the public. Improve decision making and budget oversight. Decision cards were presented at the end of each department's section for the Board to review and give direction to staff in the next Board meeting on October 15<sup>th</sup>, 2019.

APPROVED BY THE BOARD ON: 11/5/19



President



Clerk

Submitted by: *Gamani Hayden*



# Peninsula Metropolitan Park District

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## REGULAR MEETING MINUTES

Tuesday, October 1st, 2019, 7:15 pm

Gig Harbor Civic Center Community Rooms A/B (3510 Grandview St., Gig Harbor, WA 98335)

**Call to Order:** The meeting was called to order by Commissioner Hill at 7:16 pm

### **Commissioners Present:**

Maryellen (Missy) Hill  
Kurt Grimmer  
Steve Nixon  
Amanda Babich  
Todd Iverson

### **Staff:**

Glenn Akramoff  
Elaine Sorensen  
Eric Guenther  
Ron Martinez  
Chuck Cuzzetto  
Ed Lewis  
Mike Schick  
Kelly Darling  
Aiden Krug

### **Citizens:**

John Glass  
Bill Sehmel  
Laurel Kinsburg  
Natalie Wimberley  
Michelle Matheson

## REGULAR MEETING AGENDA:

### **ITEM 1 Approval of Agenda**

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Babich. The agenda was approved with a 5-0 vote.

### **ITEM 2 Citizen Comments**

Laurel Kinsburg thanked the Board and staff for the hard work they have been putting in. She was pleased that the website was up to date and everything was easy to find.

### **ITEM 3 Presentations**

#### **3.a Executive Director Report**

Glenn Akramoff shared that President Hill and himself presented to the community development committee and discussed PEG grants. Venue for strategic planning retreat details will be coming out shortly. The 15<sup>th</sup> is the next board meeting and study session. The 23<sup>rd</sup> of October is going to be the open house and then the 24<sup>th</sup> is going to be the final interview.

#### **3.b President Report**

President Hill spoke with Pierce County Council Admin support and got some ideas regarding how PenMet Parks could post agendas and meeting material at low to no cost. Pierce County Admin provided a tip sheet on how we can implement this service. Glenn also received a copy.

**ITEM 4 Consent Agenda**

**4.a Approval of Meeting Minutes**

- 8-20-19 Regular and Study Session (pg.15-17)
- 9-17-19 Regular and Study Session (pg. 18-19)

**4.b Approval of Vouchers**

- \$21,441.32 Reference numbers: V2019-446-V2019-451 (pg. 20-21)
- \$145,204.21 Reference Numbers: V2019-452-V2019-484 (pg. 22-23)
- \$83,046.23 Reference numbers: V2019-485-V2019-511 (pg.24-25)

President Hill made a motion to approve the agenda, seconded by Commissioner Grimmer. The agenda was approved with a 5-0 vote.

**4.c Approval of Consent Agenda**

**ITEM 5 New Business**

**5.a Demarche Contract Scope for Organizational support**

E.D. Akramoff put together a draft scope for review. October 25<sup>th</sup> is the current agreement to not exceed the amount. The board is bringing it back for review on the 15<sup>th</sup> of October.

**ITEM 6 Comments by Board/Subcommittee Reports**

Commissioner Nixon shared that the new office is very welcoming and is happy with the improvements coming. Commissioner Hill volunteered during National Public Lands Day at Narrows Park. It was a great day and very well organized thanks to our staff.

**6.a Community Center:** Setting schedules for meetings

**6.b Marketing:** Social Media is growing, and the history of the district video is in the works.

**6.c Fundraising Under Development (Hill):** None


**ITEM 7 Next Board Meeting:** Tues, October 15th, 2019: Study Session (6:00 pm) and Regular (7:00 pm) at new City Hall location

**ITEM 8 Executive Session:** Real Estate was considered [RCW 42.30.110(1)(b)] and Employee Evaluation [RCW 42.30.110(1)(g)]

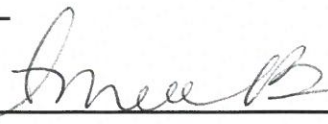
**ITEM 9 Adjournment**

Commissioner Hill adjourned the meeting at 7:45 pm.

**APPROVED BY THE BOARD ON:** 11/5/19



**President**



**Clerk**

Submitted by: *Gamani Hayden*