



Peninsula Metropolitan Park District

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"Today We Touch Tomorrow"

MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Monday May 24, 2010

PRESENT:

Board Members

Scott Junge
William Sehmel
Jon Ortgiesen
Todd Iverson

Staff

Marc Connelly
Elaine Sorensen
Eric Guenther
William Miller
Gretchen Hayes
Mark Roberts – District Attorney

Visitors

Elizabeth Jamieson – Clover Park Technical College

PLACE:

PenMet Parks
Administrative Office
3622 Grandview Street
Gig Harbor, WA 98335

5:00 PM CALL TO ORDER

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Junge at 5:00 p.m.

REGULAR SESSION:

ITEM 1 APPROVAL OF AGENDA

Commissioner Iverson made a motion to approve the agenda.
Commissioner Ortgiesen seconded the motion and the motion passed 5-0.

ITEM 2 EXECUTIVE DIRECTOR RECRUITMENT PROCESS

Marc Connelly introduced Elizabeth Jamieson – Manager for Continuing Education and Business Training from Clover Park Technical College. Ms. Jamieson distributed a written report to the Board and reviewed her screening process for the Executive Director position. She reported that two recruiters independently screened 74 candidates for the minimum qualifications and the preferred qualifications from the Board hiring committee. Ms. Jamieson presented the top eight candidates to the Board of Commissioners and noted that there were a number of excellent candidates in the pool. She also noted that background checks have not been completed on all of the candidates yet.

Ms. Jamieson then answered several questions from the Board on the screening criteria. Packets were then distributed to the Board on the top candidates and Ms. Jamieson recommended to the Board that they proceed with the top seven candidates listed that are still available since one of the recommended eight had taken a new position since applying for this job.

A couple of Board members mentioned that two of the eight candidates were interviewed during the first hiring process. After discussion a decision was made by the Board to have four additional candidates selected and ranked to potentially fill in the list if needed and keep the number of candidates at eight for the final interview process. Ms. Jamieson indicated that she will get the additional candidate information to Marc Connelly and the Board will get copies of their application information.

Mark Roberts attorney for the District advised the Board regarding the rules for their discussion under the state open meetings act specifically the limitations regarding executive session discussion. Mr. Roberts also noted that all candidate materials need to be kept confidential and avoid e-mails that would qualify as a public meeting. Mr. Roberts stated that the Board candidate interviews would qualify as a public meeting.

Commissioner Junge asked the Board to review the current seven applicants and another meeting would be scheduled this week to decide on which candidates will be forwarded to the community committee.

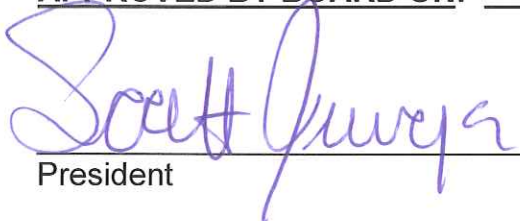
ITEM 3 EXECUTIVE SESSION

The Board went into Executive Session regarding a personnel matter at 5:45 p.m. for 20 minutes. The Board returned from Executive Session at 6:05 p.m. and extended Executive Session for 25 minutes. The Board returned from Executive Session at 6:30 p.m. and extended Executive Session for 20 minutes. The Board returned from Executive Session at 6:50 p.m. and returned to regular session.

ITEM 4 ADJOURNMENT

Commissioner Iverson made a motion to adjourn, Commissioner Ortgiesen seconded and the meeting was adjourned at 6:50 p.m.

APPROVED BY BOARD ON: 6-21-10



President

 6/21/10

Clerk Date

Submitted by: Elaine Sorensen