



# Peninsula Metropolitan Park District

3622 Grandview Street, PO Box 425, Gig Harbor, WA 98335  
Office: 253-858-3400 Fax: 253-858-3401  
E-mail: [Info@PenMetParks.org](mailto:Info@PenMetParks.org)

"Today We Touch Tomorrow"

## MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Monday April 26, 2010

### PRESENT:

#### Board Members

Scott Junge  
Curtis L. Hancock  
William Sehmel  
Jon Ortgiesen  
Todd Iverson

#### Staff

Marc Connelly  
Elaine Sorensen  
Eric Guenther  
William Miller  
Gretchen Hayes

#### Visitors

Vernon Young – Envirocorps

### PLACE:

PenMet Parks  
Administrative Office  
3622 Grandview Street  
Gig Harbor, WA 98335

### 5:00 p.m. CALL TO ORDER

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Junge at 5:00 p.m.

## **STUDY SESSION:**

### **SS 1 GENERAL POLICY REVIEW DISCUSSION**

Marc Connelly requested that the Board review the list of policies and schedule to review one policy per meeting for suggested changes that need to be adopted by the District. The Board then had a general discussion about what order they would like to review these policies and a decision was made to review them in the listing that was provided in the commissioner handbook. Commissioner Junge noted that the Athletic and Field Use Policy will be reviewed at the next meeting. Marc Connelly noted that staff will recommend that the Board readdress the seasonal athletic field scheduling application process to coordinate with the school district. Commissioner Sehmel requested a copy of the recreation facility rental fee schedule. Marc Connelly noted that he will e-mail the schedule out and print a copy for each commissioner.

### **SS 2 EXECUTIVE SESSION**

The Board went into Executive Session regarding property matters and real estate negotiations at 5:10 p.m. for 10 minutes. The Board returned from Executive Session at 5:20 p.m. and returned to regular session.

### **SS 3 GOAL SETTING / FINANCE**

The Board had a general discussion about the financing of the DeMolay Sandspit Property, the Newcomb property and the Sehmel Homestead Park Pavilion enclosure. The Board reviewed the capital projects spread sheet and asked questions about the status of the current capital projects and the transfers that the staff recommended in Resolution #14 for capital project funding.

Commissioner Hancock asked about the camp host and security plan for Sehmel Homestead Park. Marc Connelly noted that staff will be at the park on a regular basis and there are approximately six candidates interested in the camp host position. Commissioner Junge asked about motion security lighting for the park. Mr. Connelly noted that the facility is gated and the host will be on site. He stated that if there is trouble at the park in the future, the District can take the next steps to increase security.

Commissioner Iverson noted concern about the operating fund revenues and noted that the Board should start to discuss cutting some administrative expenses such as travel to try and address the revenue shortfalls.

Commissioner Junge stated that the goal of preserving open space will be

tabled until the next regular Board meeting.

Bill Miller answered questions from the Board regarding the purchase of the District's maintenance vehicle #4, the availability of walk-behind blowers to clean off the asphalt, and the replacement of the gator that was stolen from Sehmel Homestead Park.

Commissioner Hancock distributed a list of Department of Transportation auction properties and noted that he has asked the Department of Transportation to remove the property next to the Narrows Bridge from the list but has not heard a response back yet. He also noted concern that these properties have not been offered to other arms of the government before they are listing in a public auction and suggested that legislation action should be considered to require that step.

## **REGULAR SESSION:**

### **ITEM 1 APPROVAL OF AGENDA**

Commissioner Sehmel made a motion to approve the agenda. Commissioner Ortgiesen seconded the agenda and the motion passed 5-0.

### **ITEM 2 CITIZEN COMMENTS**

Vernon Young thanked Eric Guenther for getting Aspen to survey and mark the Wollochet property boundaries. Mr. Young suggested that we plant something down this boundary line to permanently mark it.

Eric Guenther reviewed all of the volunteer work done on Park Appreciation Day.

He noted that:

- Over 50 people pulled ivy and the Girl Scouts planted over 100 trees at Sehmel Homestead Park Amphitheater;
- Over 75 people worked at McCormick Forest to widen the road for the District's vehicles;
- Vernon Young managed a group of volunteers at Harbor Family Park that groomed the trails; and
- Scotch broom was pulled at Wollochet Estuary.

Mr. Guenther thanked the LDS church and Albertsons for lunch. Marc Connelly thanked the staff for their coordination at Park Appreciation Day.

### **ITEM 3 PRESENTATIONS**

#### **3.A STAFF REPORT**

##### Directional Signs

Bill Miller reported that Pierce County will install directional signs to Sehmel Homestead Park about one week before the opening and answered questions from the Board.

Commissioner Sehmel asked about power to the amphitheater. Marc Connelly noted that the conduit for power is in the ground but no lines have been pulled to the amphitheater and power will need to be provided by generators. He noted that there is no funding in the current budget to run power to the theater. Commissioner Sehmel then requested that this project be added to the next agenda for discussion.

Marc Connelly reported that invitations will be sent out for the Sehmel Homestead Park Grand Opening and there will be advertisements in the newspaper.

Commissioner Hancock noted that the middle front gate post at Sehmel Homestead Park needs to be painted a very visible color for safety purposes. Commissioner Sehmel noted that the Rotary group has started construction of the master gardener shed.

##### Harbor Family Park

Commissioner Iverson asked if the sign could be removed from the front of Harbor Family Park until we have a definite development plan for the park.

#### **3.B PRESIDENT'S REPORT**

##### Park Appreciation Day

Commissioner Junge thanked Eric Guenther and the staff for their planning and work on Park Appreciation Day.

### **ITEM 4 CONSENT AGENDA**

#### **4.A APPROVAL OF MEETING MINUTES**

- March 27, 2010
- April 5, 2010

#### **4.B APPROVAL OF VOUCHER LIST(S)**

- April 5, 2010 Voucher List (See Staff Report)
  - Summary: \$ 227,686.68
    - District reference numbers: 2010136-2010155
- April 5, 2010 Voucher List (See Staff Report)

- **Summary:** \$ 4,143.68
  - **District reference numbers: 2010156**
- **April 9, 2010 Voucher List (See Staff Report)**
  - **Summary:** \$ 32,581.54
    - **District reference numbers: 2010157-2010171**

Commissioner Sehmel moved to approve the consent agenda, Commissioner Hancock seconded and with no discussion the motion then passed 5-0.

## **ITEM 5 UNFINISHED BUSINESS**

None

## **ITEM 6 NEW BUSINESS**

### **6.A Resolution R2010-011 Change Order 20 and Budget Adjustment**

Commissioner Hancock asked about the contract completion date for the park contract. Marc Connelly noted that because of the delay of the offsite improvements, a definite contract completion date could not be stated. Marc Connelly noted that the park will be essentially finished on May 15<sup>th</sup> with a few punch list items left to complete. He noted that the District will have a certificate of occupancy from Pierce County ready for May 15<sup>th</sup>. Marc Connelly reported that he will bring a contract change order with a specific contract completion date to the next meeting for approval. Commissioner Junge called for the vote and the vote passed 4-1. Commissioner Hancock voted no.

### **6.B Resolution R2010-014 Pavilion Funding Recommendation**

Commissioner Sehmel made a motion to approve the pavilion/DeMolay and Newcomb property purchases and Commissioner Orgjiesen seconded the motion. Commissioners Sehmel and Hancock requested that the Board review all of the amounts on the capital projects spreadsheet at the next study session. Commissioner Iverson noted concern regarding the property inspection results and the costs and liability of the property. Marc Connelly noted that he will speak with the DeMolay board about the property inspection and the costs associated with the report findings and work to reduce the liability for the District. After questions and a discussion about the DeMolay property purchase cost and maintenance expenses by the Board, Commissioner Junge called for the vote and the vote passed 5-0.

## **ITEM 7 COMMENTS BY THE BOARD**

Commissioner Sehmel noted that the fruit trees at Wollochet Estuary need pruning. Bill Miller noted that there is no current plan to prune the trees. Marc Connelly reported that staff will look into getting the trees pruned.

Commissioner Hancock noted that the rules signage at Sehmel Homestead Park and other District facilities needs to be more positive in the future.

Vernon Young encouraged the Board to communicate and help PenMet Foundation purchase the Knight property next to Harbor Family Park. Eric Guenther will ask the Foundation to give us an update on their projects at the next meeting.

Commissioner Iverson noted that the signage at Harbor Family Park implies that the park will be developed soon and it needs to be changed to reflect the current status of the park in a positive way.

Commissioner Sehmel asked about a joint fundraising agreement between the Foundation and the District for the adjoining property purchase at Harbor Family Park. Marc Connelly noted that staff will follow up on this agreement.

Commissioner Iverson asked about having a commissioner on the board of the Foundation to help work with the District.

Eric Guenther then explained to the Board that the Foundation is broadening the name and mission of the Foundation in order to expand their funding options.

Commissioner Hancock asked for a review of the recreation program at the next Board meeting study session.

Commissioner Iverson requested that the Sehmel Homestead Park Grand Opening have lots of fun activities for everyone.

## **ITEM 8 EXECUTIVE SESSION**

The Board went into Executive Session regarding property matters and real estate negotiations and personnel matters at 6:45 p.m. for 15 minutes. The Board returned from Executive Session at 7:00 p.m. and returned to regular session.

The next Board meeting will be on May 17, 2010.

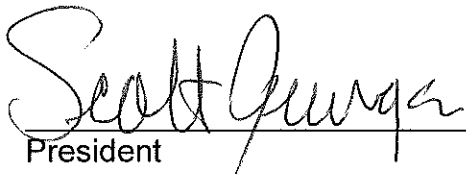
Commissioner Hancock made a motion to accept the amendment to the


Executive Director's contract, Commissioner Sehmel seconded and with no discussion Commissioner Junge called for the vote and the vote passed 4-1. Commissioner Iverson voted no.

**ITEM 9 ADJOURNMENT**

Commissioner Sehmel made a motion to adjourn, Commissioner Iverson seconded and the meeting was adjourned at 7:05 p.m.

**APPROVED BY BOARD ON:** 5-17-10

  
\_\_\_\_\_  
President

 5/17/10  
\_\_\_\_\_  
Clerk Date

Submitted by: Elaine Sorensen