



Peninsula Metropolitan Park District

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"Today We Touch Tomorrow"

MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Monday May 18, 2009

PRESENT: **Board Members**
William Sehmel
Scott Junge
Curtis L. Hancock
Todd Iverson
Jon Ortgiesen

Staff
Marc Connelly
Eric Guenther
Bill Miller
Elaine Sorensen

Visitors
None

PLACE: PenMet Parks
Administrative Offices
3622 Grandview Street
Gig Harbor, WA 98335

7:00 PM CALL TO ORDER

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Sehmel at 7:00 PM.

ITEM 1 APPROVAL OF AGENDA

Commissioner Junge made a motion to approve the agenda, Commissioner Hancock seconded the motion. Marc Connelly requested the addition of an Executive Session regarding a personnel matter be added to the agenda. Commissioner Sehmel then called for the vote and the vote passed 5-0.

ITEM 2 PRESENTATIONS

2.A None

2.B Staff Report

1. Cushman Trail / Narrowgate Connection – Commissioner Junge noted that he would like to make the Cushman Trail Connection a higher priority on the Board's list of items. Marc Connelly noted that the Cushman Trail was included in a letter that went to Pierce County asking that the first right of refusal be transferred to PenMet Parks. Mr. Connelly has a letter of intent from the Department of Transportation so that planning can begin on the trail connection and noted that funding could be included in the 2010 budget to prepare a master plan for the site. Mr. Connelly noted that the construction cost estimate for this project is approximately \$2,000,000. Commissioner Junge requested that staff prepare a written recommendation on the Cushman Trail Connection and bring it to the next Capital Committee meeting.
2. Dog Park – Commissioner Sehmel requested staff to prepare a letter for the Federal Aviation Administration regarding our recreational license from Pierce County for airport property outside the runway protection zone (RP3) and make a request for approval for certain types of recreational use. Commissioner Sehmel reminded the Board that we need to decide the use for the property and separate the golf course by December 31, 2009. Marc County noted that two identical letters need to be prepared for Pierce County and the F.A.A. with an explanation of what the District would like to use the property for under the recreational license. Marc Connelly will draft a letter and send it out to the Board for approval. Commissioner Junge also requested that a copy of the letter be sent to CHEW.
3. Maplewood Lease – Marc Connelly reported that he has spoken with the Department of Natural Resources and he is finalizing the long-term lease for the Maplewood property.
4. Rosedale Kayak Access – Commissioner Junge reported that the Capital Committee has reviewed design and permitting bids for this project and has recommended that funding be included in the 2010 budget for the project.
5. Rosedale Tennis Courts – Bill Miller reported that he is meeting with the contractor to determine whether there are cost economics associated with coordinating the resurfacing of the Rosedale and Sehmel Homestead Park tennis courts.

6. Sehmel Homestead Park – Commissioner Sehmel requested that staff determine a finish date for the park so that the scheduling of events can start and that a special meeting be scheduled to determine whether the park will be drill seeded or sodded. The Board then discussed some alternate plans for the grass in the fields and the meadow and the approximate finish date for the opening of the park. A special Board meeting was scheduled for June 9th to get an update and discuss consideration for utilizing sod at the park.

2.C President's Report

Commissioner Sehmel noted that the filing period dates for the PenMet Parks open Board positions for 2010 are June 1st to June 5th.

2.D Committee Reports

1. Budget/Finance & Administration – No Report
2. Capital Projects – No Report
3. Real Estate – No Report
4. Legislative – No Report
5. Planning & Program – No Report

ITEM 3 CONSENT AGENDA

3.A APPROVAL OF MEETING MINUTES

- April 20, 2009 Meeting

3.B APPROVAL OF VOUCHER LIST(S)

- April 17, 2009 Voucher List (See Staff Report)
 - Summary:
 - Capital Project Fund: \$ 21,790.79
 - District reference numbers: 2009098-2009101
- April 17, 2009 Voucher List (See Staff Report)
 - Summary:
 - General Fund: \$ 21,131.82
 - District reference numbers: 2009102-2009118
- May 1, 2009 Voucher List (See Staff Report)
 - Summary:
 - General Fund: \$ 43,007.86
 - District reference numbers: 2009119-2009140
- May 5, 2009 Voucher List (See Staff Report)
 - Summary:
 - Capital Project Fund: \$ 326,160.48
 - District reference numbers: 2009141-2009143

Commissioner Junge moved to approve the consent agenda;
Commissioner Sehmel seconded the consent agenda, and after questions
the motion then passed 5-0.

ITEM 4 UNFINISHED BUSINESS

None

ITEM 5 NEW BUSINESS

**5.A Resolution R2009-005 Restricted Cash Donation for Sehmel
Homestead Park Maintenance Endowment**

Commissioner Hancock moved to approve Resolution R2009-005
accepting a restricted cash donation for the Sehmel Homestead Park
Maintenance Endowment, Commissioner Junge seconded, after
discussion and questions Commissioner Sehmel called for the vote
and the motion passed 5-0.

5.B Resolution R2009-006 Amending the Board Allocation Targets

Commissioner Hancock moved to approve Resolution R2009-006
amending the Board allocation targets, Commissioner Junge
seconded, after discussion Commissioner Sehmel called for the vote
and the motion passed 5-0.

**5.C Resolution R2009-007 Procurement of Capital Equipment for Sehmel
Homestead Park**

Commissioner Iverson moved to approve Resolution R2009-007
approving the procurement of the list of capital equipment,
Commissioner Sehmel seconded. Bill Miller reviewed the equipment
list and after discussion and questions regarding the testing and prices
of the individual pieces of equipment and the opening date of the park
Commissioner Sehmel called for a vote and the motion passed 4-0.
Commissioner Hancock abstained from voting.

**5.D Resolution R2009-008 Peninsula Light Electrical Service to Sehmel
Homestead Park**

Commissioner Junge moved to approve Resolution R2009-008
authorizing the Executive Director to sign a contract for Peninsula Light
electrical services at Sehmel Homestead Park, Commissioner Iverson
seconded. After discussion Commissioner Sehmel called for the vote
and the motion passed 5-0.

ITEM 6 CITIZEN COMMENTS

None

ITEM 7 COMMENTS BY BOARD

Marc Connelly reviewed the current Sehmel Homestead Park contingency figure with the Board. Commissioner Junge asked about a timeframe for using this contingency and any funds remaining in the Park Improvement Fund to construct the pavilion or maintenance barn. Marc Connelly noted that he would put these projects on the agendas for the committee meetings this month and will report back to the Board in June.

ITEM 8 EXECUTIVE SESSION – Real Estate Negotiation and Two Personnel Matters

The Board went into Executive Session to discuss a real estate negotiation and two personnel matters at 8:30 p.m. for 20 minutes; the Board returned from Executive Session at 8:15 p.m.

ITEM 9 FOLLOW-UP ITEMS

- Community Boat Launch
- Cushman Trail/Narrowsgate Connection
- Directional Signs
- Dog Park/BMX
- Hales Pass Master Plan & Transfer Pierce County
- Kopachuck Property
- Maplewood Property
- McCormick Forest/Sehmel Homestead Park Connection
- McCormick Forest Transfer Pierce County
- Non-Motorized Transportation Plan
- Peninsula Recreation Program
- PenMet Foundation
- RCO Grants
- Rosedale Kayak Access
- Rosedale and Hales Pass Tennis Courts
- Sehmel Homestead Park
- Tacoma Narrows Airport/Golf Course
- Tacoma Public Utilities Property


ITEM 10 ADJOURNMENT

Commissioner Junge made a motion to adjourn the meeting.
Commissioner Iverson seconded, and the meeting was adjourned at 9:05
p.m.

APPROVED BY BOARD ON: 6-15-09



President
Submitted by: Elaine Sorensen

 6-15-09

Clerk Date