



Peninsula Metropolitan Park District

3622 Grandview Street, PO Box 425, Gig Harbor, WA 98335

"Today We Touch Tomorrow"

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MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Monday October 19, 2009

PRESENT: **Board Members** ✓
William Sehmel
Scott Junge
Curtis L. Hancock
Todd Iverson
Jon Ortgiesen

Staff
Marc Connelly
Eric Guenther
Bill Miller
Elaine Sorensen

Visitors
Marilyn McCabe Love
George Lee
Gregg Vermillion

PLACE: PenMet Parks
Administrative Offices
3622 Grandview Street
Gig Harbor, WA 98335

5:00 PM CALL TO ORDER

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Sehmel at 5:00 PM.

STUDY SESSION: BOARD RETREAT

Marc Connelly introduced Marilyn McCabe Love from Leading Dynamics who lead a study session on the development of the agenda for the upcoming Board retreat. The Board reached a general agreement to include the following items in their retreat agenda:

- Review and prioritization of long and short-term goals and objectives
- Roles, committees and responsibilities of the Board, staff and executive director and micromanagement
- The processing of new projects and ideas and staying on task
- Further define the categories within the pie chart

Commissioner Iverson noted that the District needs to have a stakeholders meeting with the community to get their input in order to develop a long-range plan. The Board then discussed the merits to schedule a stakeholders meeting before the spring retreat so that the community can give input for the 2011 budget process.

The first retreat is scheduled for October 26th. The second retreat was tentatively scheduled for November 4th.

The study session was adjourned at 5:58 and the regular Board meeting was started at 6:00.

ITEM 1 APPROVAL OF AGENDA

Commissioner Hancock made a motion to approve the agenda, Commissioner Junge seconded the motion and the motion passed 5-0.

ITEM 2 PRESENTATIONS

2.A Presentations – None

2.B Staff Report

1. Sehmel Homestead Park – Marc Connelly reported that the contractor is still working on the paving, landscaping and irrigation and minor construction items such as fencing and gutters have been scheduled. Mr. Connelly also noted that the design of the swings is still being reviewed by Pierce County. Commissioner Hancock noted his disappointment on the progress of the park by the contractor. Marc Connelly then reviewed the plan for the sodding of the park areas and the security of the park. He noted that security items will need to be

purchased during the first of 2010 when we are in a new budget cycle. Bill Miller noted that he is meeting with the sheriff's department to review security and access to the park. Commissioner Sehmel requested that the park host advertisement be revised. Commissioner Iverson noted that there are already patrons walking in the park with dogs and the staff should consider putting up dog bag dispensers now. Marc Connelly also reported that the District is continuing to pursue the slope easement for the right-of-way deviation to the park and Peninsula Light and Washington Water are installing power and water so that the park will be ready to open when the county allows access. He also noted that there has been a public records request on Sehmel Homestead Park by the Tinney's attorney.

2. Airport/ Golf Course – Commissioner Sehmel reported that Mark Roberts is preparing the deeds for the release of the 79 acres of airport property and once the deeds are signed, the District will release the funds for payment of the property rights and then the properties will be separated between Pierce County and the Park District.
3. Rosedale and Hales Pass Tennis Courts - Commissioner Junge asked about the status of the tennis court resurfacing projects. He noted concern about the weather and completion of the project. The Board then had a discussion about the plexi-pave type of coating that will be used to resurface the tennis courts and a decision was made to review the tennis court project at the capital committee.
4. Transfer of Pierce County Properties – Commissioner Sehmel reported that there has been a response from Pierce County about the property transfers and Hales Pass has been excluded from the negotiations.
5. Boundless Playground - Commissioner Sehmel noted that PenMet Foundation is still drafting the paperwork for release of the funds for the Boundless Playground.

2.C Presidents Report

Commissioner Sehmel reported that he is looking forward to the retreat and he believes it will get a lot of issues resolved for the Board.

2.D Committee Reports

1. Budget/Finance & Administration – Commissioner Sehmel reported that the committee met at Sehmel Homestead Park and presented a list of park concerns to Marc Connelly which will be discussed at next week's committee meeting.
2. Capital Projects – No Report
3. Real Estate – No Report
4. Legislative – No Report
5. Planning & Program – No Report

ITEM 5 NEW BUSINESS (Moved to the beginning of the agenda)

5.B Resolution R2009-023 To Approve a PEG Grant for the Gig Harbor Volleyball Sand Courts

Commissioner Hancock moved to approve Resolution R2009-023 to add concrete walls and additional fencing to the Gig Harbor Volleyball Sand Courts and Commissioner Junge seconded. Commissioner Hancock thanked the staff and grant applicants for answering questions and providing an additional drawing of the project and noted that he would like more time in the future to review PEG grant applications. Greg Vermillion thanked the Board for helping them construct the courts and noted to the Board that the courts are well used even in the rain and snow and the community could use more courts in the future. Mr. Vermillion then answered questions from the Board about access and scheduling. Commissioner Sehmel then called for the vote and the motion passed 5-0.

ITEM 3 CONSENT AGENDA

3.A APPROVAL OF MEETING MINUTES

- August 17 Meeting
- September 21 Meeting

3.B APPROVAL OF VOUCHER LIST(S)

- September 21, 2009 Voucher List (See Staff Report)
 - Summary: \$ 21,085.95
 - District reference numbers: 2009347-2009355
- September 29, 2009 Voucher List (See Staff Report)
 - Summary: \$ 47,589.78
 - District reference numbers: 2009356-2009357
- September 29, 2009 Voucher List (See Staff Report)
 - Summary: \$ 45,790.26
 - District reference numbers: 2009358-2009376
- September 30, 2009 Voucher List (See Staff Report)
 - Summary: \$ 27,651.21
 - District reference numbers: 2009377-2009382
- October 06, 2009 Voucher List (See Staff Report)
 - Summary: \$ 258,492.71
 - District reference numbers: 2009383
- October 12, 2009 Voucher List (See Staff Report)
 - Summary: \$ 9,511.13
 - District reference numbers: 2009384-2009386
- October 12, 2009 Voucher List (See Staff Report)
 - Summary: \$ 8,507.09

- o **District reference numbers: 2009387-2009398**

Commissioner Hancock moved to approve the consent agenda;
Commissioner Junge seconded the agenda, the motion then passed 5-0.

ITEM 4 Unfinished Business

4.A Preliminary 2010 Budget Presentation and Public Hearing

Commissioner Sehmel did a first reading of the following resolutions:

- First Reading Resolution R2009-019. Commissioner Hancock moved to approve, Commissioner Junge seconded.
- First Reading Resolution R2009-020. Commissioner Junge moved to approve, Commissioner Iverson seconded.
- First Reading Resolution R2009-021. Commissioner Junge moved to approve, Commissioner Iverson seconded.
- First Reading Resolution R2009-024. Commissioner Iverson moved to approve, Commissioner Junge seconded.

Commissioner Sehmel opened the public hearing at 6:40 p.m. and with no public comment Commissioner Sehmel made a motion to continue the public hearing at 6:44 p.m. until the November 16th Board meeting, Commissioner Iverson 2nd and the public hearing was continued to the regular November 16th Board meeting.

ITEM 5 NEW BUSINESS

5.A Resolution R2009-022 Authorizing the Executive Director to Sign Change Order Number 13 for Improvements to Sehmel Homestead Park

Commissioner Junge moved to approve Resolution R2009-022 authorizing the Executive Director to sign Change Order Number 13 in the amount of \$49,301.03 for improvements to Sehmel Homestead Park, Commissioner Sehmel seconded. With no public comment or questions Commissioner Sehmel called for a vote and the motion passed 5-0.

ITEM 6 CITIZEN COMMENTS

None

ITEM 7 COMMENTS BY BOARD

Commissioner Hancock discussed with the Board the option of making a public statement regarding Initiative 1033. After discussion a decision was made not to make a statement regarding this Initiative.

Commissioner Iverson noted his concern regarding the slow progress on Sehmel Homestead Park construction. He noted that he looks forward to the possibility of adding additional items to the park. Commissioner Junge inquired about the volunteer policy. Commissioner Sehmel noted that the draft has been distributed and commented on. Marc Connelly thanked Eric Guenther for meeting with Vernon Young and reported that he met with Mr. Guenther and reviewed all of his notes regarding the policy. Commissioner Hancock noted his objection to volunteers using chainsaws in the parks.

Commissioner Junge reviewed his attendance at the NRPA conference and reported to the Board that the District needs to brand itself and make sure that the parks it owns are complete and done well and all District events are done in our own facilities. He also noted that the new recreation position in the 2010 budget should have a strong marketing emphasis as well as recreation so that person can go out and market the District. Commissioner Junge emphasized that we should not add on additional special events until we are planning and presenting our current events well.

Marc Connelly reviewed the sign plan for Sehmel Homestead Park and noted that all of the park signs are branded.

Curtis Hancock noted the loss of Peter Haas in McCormick Forest Park. Bill Miller has contacted the school district regarding the memorials that have been left in the park.

Executive Session – Property Matter Negotiations

The Board went into Executive Session to discuss a potential acquisition at 7:02 p.m. for 18 minutes; the Board returned from Executive Session at 7:20 p.m.

ITEM 8 FOLLOW-UP ITEMS

- **Community Boat Launch**
- **Cushman Trail/Narrowgate Connection**
- **Directional Signs**
- **Dog Park/BMX**
- **Hales Pass Master Plan & Transfer Pierce County**
- **Kopachuck State Park Property**
- **Maplewood Property**
- **McCormick Forest/Sehmel Homestead Park Connection**
- **Non-Motorized Transportation Plan**
- **Peninsula Recreation Program**
- **PenMet Foundation**

- RCO Grants
- Rosedale Kayak Access
- Rosedale and Hales Pass Tennis Courts
- Sehmel Homestead Park
- Tacoma Narrows Airport/Golf Course
- Tacoma Public Utilities Property
- Volunteer Policy

ITEM 9 ADJOURNMENT


Commissioner Junge made a motion to adjourn, Commissioner Hancock seconded and the meeting was adjourned at 7:21 p.m.

APPROVED BY BOARD ON: 11-16-09



President

Submitted by: Elaine Sorensen

 11-16-09

Clerk Date