



Food Truck Feast
Vendor Packet

June 16th 2018

11:00 p.m. - 4:00 p.m.

Sehmel Homestead Park,

Gig Harbor, WA



PenMet Parks
Gig Harbor, Washington

GENERAL INFORMATION: The 2017 Food Truck Feast is a new event for Peninsula Metropolitan Park District. This will be the only food truck event in the greater Gig Harbor area. The event is Saturday, June 18th from 12 – 5pm. This is a great way to spend Father’s Day weekend with dad, family and friends. The Food Truck Feast will feature variety of food trucks from the Puget Sound area. Event also includes local beer tasting and entertainment! Admission is **FREE** for the public.

LOCATION: Peninsula Metropolitan Park District (PenMet Parks) at Sehmel Homestead Park, 10123 78th Ave NW Gig Harbor, WA 98332 in Gig Harbor.

APPLICATION/FEES: Submittal of application and fee does not guarantee participation. Acceptance into this event is based on the date and time of application submission, diversity and mix of approved vendors, AND payment. All applicants will receive a confirmation e-mail indicating whether they have been approved to participate in the Food Truck Feast.

- **Early Bird Vendor Fees:** (By April 15th): \$200 flat fee per truck
- **Standard Fee:** (April 16 - May 1st): \$300 flat fee per truck
- **Last Minute Fee:** (May 1st - May 15th): \$400 flat fee per truck
(Based on availability of space)

We reserve the right to limit the amount of vendors in a ‘competing’ food class. While we are unable to guarantee there are not competing vendors at the Food Truck Feast, we take this consideration very seriously during the mapping and placement.

APPLICATION SUBMISSION CHECKLIST

- Completed application, plus picture(s)**
- Application fee check**
- Certificate of Insurance**

PAYMENT: Vendor payment must be received with the application. All checks should be made payable to PenMet Parks. *This is a rain or shine event. No refunds will be offered.* Payment and application should be mailed or emailed to:

PenMet Parks
Attn: Chuck Cuzzetto
10123 78th Ave NW
Gig Harbor, WA 98332
253-530-0833
ccuzzetto@penmetparks.org

INSURANCE: Every participating food truck must provide PenMet Parks with a certificate of insurance naming PenMet Parks as additionally insured. The insurance certificate must be in the amount of \$2 million and should have the following address listed on it:

PenMet Parks
Attn: Chuck Cuzzetto
10123 78th Ave NW
Gig Harbor, WA 98332
253-530-0833
FAX: (253) 858-0192
ccuzzetto@penmetparks.org

MARKETING: Please send photos of your food truck, menu items and/or business logo to include in our marketing, please e-mail them to ccuzzetto@penmetparks.org or 253-530-0833.

MENU: *It is highly recommended that each vendor provide a “taste” sampler or “kids” plate that is no more than \$5 per serving.* This allows the public the opportunity to try more food which in turns gives each and everyone of you more business. If you would like us to advertise some of your menu items please e-mail your info to ccuzzetto@penmetparks.org by May 1st to allow time to properly promote your menu option.

HEALTH DEPARTMENT PERMITS: Vendors are required to obtain the necessary temporary food permit through the Tacoma-Pierce County Health Department’s website: <http://www.tpchd.org/food/temporary-food-establishment/> or email/call Amanda Peters at 253-798-7677 or apeters@tpchd.org. A copy of the temporary food permit will be required prior to your on site arrival.

FIRE INSPECTION: Local fire department will inspect vendors and food trucks the day of the event.

EVENT LOAD IN: Load in for the food feast will depend on the size, location and specific needs of each vendor. The event will be held on the grass athletic fields with a main stage, beer garden and picnic tables. PenMet Parks’ staff will be on site starting at 7 a.m. to start parking food trucks. Vendors must be set up and ready to serve food by 12 p.m. In order to ensure a safe exit of participants and food trucks, vendors will not be allowed to pack up and leave prior to 5 p.m. Food Truck vendors must wait until the public has cleared from the event area before leaving the event area.

POWER NEEDS: All vendors must be self sufficient. PenMet Parks is not able to provide access to utilities.

SPACE ASSIGNMENTS: Locations and map will be sent out **June 16th/17th**. Considerations will be based on competing food categories and time of submission of application.

GROUND SURFACE & WEATHER: The Food Truck Feast is an outdoor event held grass athletic fields. If you plan on putting a tent up please make sure that all tents have a 25 lb. weight on each leg for safety in case of windy weather.

OTHER REQUIREMENTS: Food Truck Feast applicants are required to have a “Food Truck” or “Food Trailer.” If you have questions about specific truck or trailer please contact us at (253) 530 – 0833.

FOOD TRUCK FEAST APPLICATION

Please submit application and payment to:

PenMet Parks
Attn: Chuck Cuzzetto
10123 78th Ave NW
Gig Harbor, WA 98332
253-530-0833
FAX: (253) 858-0192
ccuzzetto@penmetparks.org

Company Name:			
Applicant Name:			
Mailing Address			
City/State		Zip	
Phone :		Phone (day of)	
Email:		Website:	

FOOD TRUCK INFO

Food Truck	Trailer pulled by truck <i>(trailers must detach)</i>
Length of Food Truck _____	Length of Trailer _____

FOOD TRUCK SPECIFICS

Type of Food Served:
Menu Items: <i>(List as many as possible or attach menu. Please include pricing structure. This will be used for marketing purposes)</i>

Signature _____ Print Name _____ Date: __/__/__

<input type="checkbox"/> Cash <input type="checkbox"/> Check	Vendor has read and understands the rules and guidelines of the Event Vendor Contract and is bound by the terms and conditions outlined in the guidelines. Vendor shall indemnify, keep and save harmless the Peninsula Metropolitan Park District, and staff from and against, any and all claims and demands, whether for injuries to persons, or loss arising out of the use or occupancy of the premises by vendor and shall defend at vendors own expense any action brought against the above mentioned entities of/by vendors acts or omissions.
---	---