



Peninsula Metropolitan Park District

10123-78th Ave NW, Gig Harbor, WA 98332; PO Box 425, Gig Harbor, WA 98335

"Today We Touch Tomorrow"

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MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Monday, March 19th, 2018

PRESENT: **Board Members**
Todd Iverson
Kurt Grimmer
Steve Nixon
Maryellen (Missy) Hill
Amanda Babich

ABSENT: None

Staff
Eric Guenther
Elaine Sorensen

Visitors
None

PLACE: PenMet Parks
Sehmel Homestead Park Volunteer Vern Pavilion
10123 78th Avenue NW
Gig Harbor, WA 98332

CALL TO ORDER: The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Nixon at 6:15pm.

REGULAR AGENDA

ITEM 1 APPROVAL OF AGENDA

Commissioner Nixon made a motion to amend the agenda by adding 6.B Resolution 2018-007 Transfer of Funds to Peninsula Gardens to after 6.A. Commissioner Hill made a motion to approve the amended agenda. Commissioner Iverson seconded the motion. Commissioner Nixon called for the vote and the motion passed 5-0.

ITEM 2 CITIZEN COMMENTS

None.

ITEM 3 PRESENTATIONS

3.A Presentations

- None

3.B Staff Report Follow-Up Items

Elaine Sorensen reported that the Recreation Department is requesting usage of Sehmel Homestead Park for after dusk hours in late summer, for two evening teen events. The Board indicated support of this request. Kelly Darling has joined the Recreation staff to replace Jessica Smiley. Jeff Smyth has joined the Recreation staff to replace Sandra Kern. Justin Perry has joined the Maintenance team to replace Jase Newton in the Facilities Coordinator role. The Board requested to meet the new staff at an upcoming meeting.

3.C President's Report

Board received clarification on expenses regarding the Executive Search with Prothman.

Eric Guenther reported on Rosedale Park RCO grant application. Commissioner Nixon contacted consultants to facilitate the upcoming Board Retreat meeting.

ITEM 4 CONSENT AGENDA

4.A Approval of Meeting Minutes

- January 22, 2018

4.B Approval of Voucher List(s)

- Summary: \$154,468.25
 - District reference numbers: 2018086-2018112
- Summary: \$132,106.69
 - District reference numbers: 2018113-2018119

4.C Approval of Consent Agenda

Motion By: Commissioner Grimmer Second: Commissioner Iverson
Ayes: 5 Nays: 0 Absent: 0 Abstaining: 0

ITEM 5 UNFINISHED BUSINESS

5.A Discussion – Executive Director Recruitment

Commissioner Hill reported on the Executive Director search. Prothman has created a profile for the position and it is now available online. First review will be April 22, 2018.

ITEM 6 NEW BUSINESS

6.A Parks Appreciation Day 2018 Proclamation

Commissioner Nixon read the Proclamation aloud. Commissioner Iverson made a motion to approve the Parks Appreciation Day Proclamation.

Commissioner Grimmer seconded the motion. Commissioner Nixon called for the vote and the motion passed 5-0.

- 6.B. Resolution 2018-007 Transfer of \$1 million to Peninsula Gardens**
Commissioner Grimmer made a motion to approve Resolution 2018-007. Commissioner Iverson seconded the motion. Commissioner Nixon called for the vote and the motion passed 5-0.

ITEM 7 COMMENTS BY BOARD

Commissioner Grimmer discussed a volunteer project pending with Master Gardeners and JBLM, Eric Guenther will follow up. Commissioner Iverson reported that baseball fields are not up to standards. Staff clarified restrictions placed upon field maintenance from the school district. Commissioner Iverson reported he received a request for a pitching machine from Recreation staff. Commissioner Iverson indicated his desire to see the Board ask for funding from WA State Legislators for the new recreation center. Commissioner Hill requested that the Board create an information document for talking with Legislators. Commissioner Hill requested to attend a finance seminar with her compensation funds, Mark Roberts will review this request. Board indicated support of her attendance.

ITEM 8 TENTATIVE DATE(S) FOR NEXT BOARD MEETING(S)

The next Regular Meetings is scheduled for Monday, April 2nd. Commissioner Iverson and Commissioner Babich will be are excused from meeting on 4/2/18 due to vacation plans. Board Retreat is tentatively scheduled for Friday, April 13.

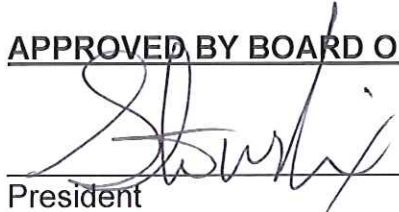
ITEM 9 EXECUTIVE SESSION

None


ITEM 10 ADJOURNMENT

Commissioner Grimmer made a motion to adjourn the meeting. Commissioner Iverson seconded and the meeting was adjourned at 6:50pm.

APPROVED BY BOARD ON: _____



President



Clerk

Submitted by: *Jessica Smiley* ☺