



Peninsula Metropolitan Park District

10123-78th Ave NW, Gig Harbor, WA 98332; PO Box 425, Gig Harbor, WA 98335

"Today We Touch Tomorrow"

Office: 253-858-3400 Fax: 253-858-3401

E-mail: Info@PenMetParks.org

MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Tuesday, February 20th, 2018

PRESENT:

Board Members

Todd Iverson
Kurt Grimmer
Steve Nixon
Maryellen (Missy) Hill
Amanda Babich

ABSENT:

None

Staff

Eric Guenther
Terry Lee
Elaine Sorensen
Jase Newton
Ron Martinez

Visitors

None

PLACE:

PenMet Parks
Sehmel Homestead Park Maintenance Facility
10123 78th Avenue NW
Gig Harbor, WA 98332

CALL TO ORDER:

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Nixon at 12:00pm.

REGULAR AGENDA

ITEM 1 APPROVAL OF AGENDA

Commissioner Grimmer made a motion to approve the agenda. Commissioner Iverson seconded the motion. Commissioner Nixon called for the vote and the motion passed 5-0.

ITEM 2 CITIZEN COMMENTS

None.

ITEM 3 PRESENTATIONS

- 3.A Resolution R2018-003 to Adopt the Revised Board Policy**
Amendment to existing policy that will change the Board meeting date from the second and fourth Mondays to the first and third Mondays. Meetings that fall on Mondays that are Holidays will occur on following Tuesday. Commissioner Iverson made a motion to approve R2018-003. Commissioner Grimmer seconded the motion. Commissioner Nixon called for the vote and the motion passed 5-0.
- 3.B Resolution R2018-004 to Adopt the 2018 Comprehensive Park, Recreation and Open Space Plan**
Commissioner Iverson made a motion to approve R2018-004. Commissioner Grimmer seconded the motion. Eric Guenther reviewed changes from the last draft. Discussion regarding timing of reviewing and submitting the Plan. Commissioner Nixon called for the vote and the motion passed 5-0.
- 3.C Discussion – Washington State Recreation and Conservation Office Grants**
Eric Guenther reviewed the RCO grant process and highlighted projects that could be eligible. Board discussed options and indicated general support of moving forward with RFQ process in preparation of applying. Commissioner Hill noted concerns regarding staff support to complete the grants and asked for request from staff if they require more resources. Commissioner Iverson noted that he would like to also apply for state capital funds in the future.
- 3.D Discussion – Executive Director Recruitment**
The Hiring Committee reviewed the proposals, and is recommending Prothman. Commissioner Hill made a motion to use Prothman to conduct the Executive Director placement search. Commissioner Grimmer seconded the motion. Commissioner Babich reviewed the process and Prothman's qualifications. Commissioner Nixon asked for public comment

and then called for the vote, the motion passed 5-0.

ITEM 4 EXECUTIVE SESSION

None

ITEM 5 COMMENTS BY BOARD

Commissioner Hill requested to use \$3,000 of the legislative funds to purchase 470 feet of temporary fencing for games and special events. Board was in agreement.

Terry Lee spoke regarding opportunities for properties that PenMet is considering for lease or purchase, anticipating upcoming needs. Board discussion about field lighting project.

Commissioner Hill spoke regarding the AUSA event and staff support. Commissioner Nixon and Babich indicated they will be attending a meeting this week regarding the City of Gig Harbor's Harbor Hill Sports Complex.

ITEM 6 TENTATIVE DATES FOR NEXT BOARD MEETING(S)

- Regular Meeting, Monday, 3/5/18

ITEM 7 ADJOURNMENT

Commissioner Grimmer made a motion to adjourn the meeting. Commissioner Hill seconded and the meeting was adjourned at 1:12pm.

APPROVED BY BOARD ON: _____

President

Clerk

Submitted by: *Jessica Smiley* ☺